

## Important Numbers

### Restaurants/Food Related industry

#### Department of Hotels & Restaurants

5080 Coconut Creek Parkway, Suite A  
Margate, FL 33063-3942  
850-487-1395

[www.myflorida.com](http://www.myflorida.com)

#### Department of Agriculture & Consumer Goods

2005 Apalachee Pkwy  
Tallahassee, FL 32399-6500  
800-435-7352 or 850-922-2966

[www.freshfromflorida.com](http://www.freshfromflorida.com)

#### Bureau of Alcohol, Tobacco, & Fire arms

4976 South 25<sup>th</sup> St  
Ft Pierce, FL 34981  
772-468-3927

### Contractors:

#### Martin County Contractors License

900 SE Ruhnke Street  
Stuart, FL 34994  
772-288-5482

[www.martin.fl.us](http://www.martin.fl.us)

#### Workers Compensation

311 S Dixie Hwy, Suite 123  
West Palm Beach, FL 33405  
561-837-5412

### State Licensed Professionals:

#### Dept. of Business & Prof. Regulation

1940 N Monroe St.  
Tallahassee, FL 32399-1027  
850-487-1395

[www.myflorida.com/dbpr/](http://www.myflorida.com/dbpr/)

### Additional State Agencies:

#### Department of Revenue

337 N US HWY 1, Suite 207  
Fort Pierce, FL 34950  
772-429-2900

[www.myflorida.com/dor](http://www.myflorida.com/dor)

#### Corporations/Partnerships

PO Box 6327  
Tallahassee, FL 32314  
850-245-6052

[www.sunbiz.org](http://www.sunbiz.org)

#### Fictitious Name Registration

PO Box 1300  
Tallahassee, FL 32302  
850-488-9000 or 800-755-5111

[www.sunbiz.org](http://www.sunbiz.org)

#### Please note:

Phone numbers listed are as current as possible. There are times that we are unaware of number and/or address changes.

Thank You

## Martin County Tax Collector

Honorable Ruth Pietruszewski



## Business Tax Receipt Information Guide

Phone: 772-288-5600

Fax: 772-419-4544



3485 SE Willoughby Blvd  
Stuart, FL 34994

If you are contemplating starting a business of your own in Martin County, you will find this checklist a helpful guide.

In your contacts with the agencies listed below you may be directed to others specifically concerned with your kind of enterprise.

### Home Based Business

#### Drivers license with correct residence

(State statute 322.19 states that persons must within 10 days thereafter obtain a replacement license that reflects the address change.)

Electric bill, copy of lease, letter from homeowner: including your name & address of property.

### Fire Marshal

All businesses obtaining a license in a commercial location must have a fire inspection done with Martin County.

(Note: neither a Certificate of Occupancy nor a pre-established business' inspection will be accepted)

Martin County Fire Marshal:

800 SE Monterey Rd

Stuart, FL 34994

772-288-5633

### Business name

Fictitious Name: [www.sunbiz.org](http://www.sunbiz.org)

(Name being used that is not owners full legal name.)

Name must be registered with this State Web

Site first. Or 1-850-488-9000

Full Legal Name

Drivers license must be provided.

(Must be First and Last name as listed in drivers license.)

### Zoning

Check to determine if the location is zoned for the type of business contemplated.

A letter from the correct zoning authority will be needed.

### Martin County

(Everyone not listed in municipalities listed below)

Building and Zoning

2401 SE Monterey Rd

Stuart, FL 34996

### City of Stuart

(Actual License is required from this agency first)

Town Hall

121 SW Flagler Ave, 2<sup>nd</sup> Floor

Stuart, FL 34994

772-288-5319

### Sewalls Point

(No home based businesses allowed)

Town Hall

1 S Sewalls Point Rd

Sewalls Point, FL 34996

772-287-2455

### Ocean Breeze Town Hall

3000 Indian River Dr

Jensen Beach, FL 34957

772-334-2494

## Business Tax Receipt Fee \$26.25 Per Year

*All Business Tax Receipts are renewed  
Annually on September 30<sup>th</sup> or as early as  
July 1<sup>st</sup>*



Renew your current Business Tax Receipt

## Branch Locations

### Hobe Sound

South County Annex

11734 SE Federal Hwy

Hobe Sound, FL 33455

### Indiantown

16650 Warfield Blvd

Indiantown, FL 34956

### Palm City

3001 NW Martin Downs Blvd

Palm City, FL 34990

**New Applications must be handled at  
the Main office:**

**Business Collections Department**

3485 SE Willoughby Blvd

Stuart, FL 34994